

## CCPHE Spring 2010 Workshop Advisory Committee Meeting

When	December 18, 2009	11:00 – 12:00 (PST)
Teleconference Numbers	<b>604-678-9970</b> (local) or <b>1-866-792-1316</b> Conference ID: <b>9759876</b>	
Facilitator	Ruth Elwood Martin	
Recorder	Megan Smith	
Committee Members	Jane Buxton, Diane Rethon, Adriaan deVries, Jeff Potts (regrets), Art Gordon, Jonathan Slater (regrets), Meena Dawar,	

## MINUTES

### A. Welcome & Terms of Reference

#### i. *Introductions*

- Ruth Elwood Martin, Clinical Professor , UBC Department of Family Practice & Director, Collaborating Centre for Prison Health and Education;
- Megan Smith, Coordinator for the Collaborating Centre for Prison Health and Education;
- Art Gordon, Senior Advisor to the Director General of Mental Health, Correctional Service Canada;
- Adriaan deVries, Director of Advocacy, Prison Outreach, BCPWA
- Diane Rethon, Medical Director, BC Corrections
- Meena Dawar, Medial Health Officer, Vancouver Coastal Health Authority
- Jane Buxton, Epidemiologist at BCCDC & Practicum Director for MPH program, UBC School of Population of Public Health, UBC

#### ii. *Terms of Reference document*

- There are 2 committees listed in this document: 1) workshop advisory committee (WAC) will be the group that advises the implementation committee about the vision and direction of the workshop; 2) workshop implementation committee (WIC), a smaller group, who will manage the implementation of logistical details (ie. catering, venue, etc...)
- Members agree on the terms listed; the terms of reference document is re-visited

(see notes below).

## B. Other Invitees to Workshop Advisory Committee

### i. *Discussion on inviting others to join this committee*

- We need to consider the size of the advisory group; a larger advisory group may translate into difficulty for making decisions.
- More members on the committee does not necessarily mean that more will attend; there tends to be a more committed responsibility when the group is small.
- *However*, from previous experience, a larger group may mean a very rich discussion because of the numbers of voices and perspectives included
- Suggestion: once a decision is made over the teleconference monthly meetings, the subject will not be re-visited, in order to ensure the planning is moving forward (there is also limited time to plan this event). This practice is accepted by members of the committee at this meeting.

**ACTION ITEM: Megan/Ruth will add this agreement to the Terms of Reference for the committee (highlight the word *attending*).**

- To accommodate those who may have prior commitments on any given meeting day/time, Megan and/or Ruth will send out a meeting agenda a few days prior to invite comments/questions from those who must send attendance regrets
- Minutes of the meeting discussion will be sent out after the meeting to the committee for approval of accuracy in reporting, and to inform those who were unable to attend.

### ii. *Discussion on who will be invited to join this committee*

- The potential invitees (listed in the ToR document, Nancy Wrenshall & Anne Marie Hume) are good candidates.

**ACTION ITEM: Art will follow up with Nancy & Anne Marie to invite them to the committee.**

- The provincial system in Alberta may be an interesting model to consider as they have recently moved the healthcare of provincial corrections over to a public service. DR knows the person who succeeded in the implementation of the health authority responsibility over prison provincial care and will speak with her.

**ACTION ITEM: Diane will introduce Ruth to her contact in Alberta.**

- Currently the advisory committee does not have another community representative, nor a person with lived experience of incarceration. We also do not have representation from the First Nations communities. MD suggests a representative from either the First Nations Leadership Council or the First Nations Inuit Health.

**ACTION ITEM: Ruth will connect with Meena to get contact information and be introduced to aforementioned contacts.**

- Community representation may include PASAN or the HIV/AIDS legal network.

**ACTION ITEM: Ruth will connect with Adriaan and Diane to be introduced and in contact with contacts at PASAN and HIV/AIDS legal network, respectively.**

- In order to invite ex-inmates, we might ask Efry or John Howard Society if they could suggest an individual who may be interested in participating.

**ACTION ITEM: Art will make contacts at these organizations and introduce Ruth to individuals at these organizations.**

- Art has also suggested inviting Evan Adams; he is very busy but perhaps could be a key player at the workshop itself.

## C. Goals of the Workshop

### i. *Discussion on Goals and Scope of Workshop*

- There is a consensus from members that the 3<sup>rd</sup> goal listed is perhaps the most important reason for gathering at this workshop and this goal should be moved to the top of the list.

**ACTION ITEM: Megan/Ruth will revise the workshop goals & expectations to reflect this change.**

- We would like this workshop to address the continuity of care for individuals leaving custody to the community; the continuity of care is currently a desperate gap in service and this topic is an important piece to caring for the individual, rather than focusing on traditional and direct health service. Should we consider adding another goal about action & policy? – Answer No. This is beyond the goals, but we

could consider adding a piece that addresses what happens after the workshop (e.g. maybe a working group that looks at implementation of the recommendations, or other ideas?) so that the ideas and momentum do not die after the workshop is over, but the work continues; an idea to bridge the current holes in networks. We need to include representation from former inmates as we discuss workshop goal #3.

#### D. Potential Participants of the Workshop

- Are we focussing provincially *and* nationally? Or will this workshop be primarily BC focus? Including CSC is by definition national, and there are good examples and information sharing when we include national viewpoints and models from other provinces. Insights from outside our own jurisdiction are important because we can learn from others. However, we acknowledge that numbers will be a problem when we go national. Irony: when the workshop is invite-only, this is when people really want to come. Suggestions: If people are really interested in being involved, we could ask them to look to their home organizations for financial support.
- Suggestion/consensus: This workshop will not necessarily represent all jurisdictions, but will be open to participation and learning from other provinces and territories.
- It would be a wonderful opportunity to have health officers, corrections security representatives (i.e. wardens), individuals from policy, and former inmates sitting together at a round table discussion collaborating on the recommendations for prison care and continuity of care.
- We need to consider the security side of corrections and how they play a role in moving forward. Security, policy and medical care are the large areas of prison care that greatly impact and affect one another. We need to be strategic in inviting these individuals so that we include a voice of someone who represents security and actually *cares* about the matter at hand. Perhaps the best personnel to include are the wardens; we need to remember that this level is an important group to pay attention to because they control the environment of their own prisons.

**ACTION ITEM: Art Gordon and Diane Rethon will promote and circulate the workshop invitation to wardens nationally (AG) and provincially (DR in BC).**

#### E. Funding Sources

##### i. *CIHR application*

- The Collaborating Centre for Prison Health and Education (CCPHE) has put in a CIHR dissemination grant application for \$24,000. We will not know if this funding is

granted until January 2010.

ii. *Other ideas*

- It is suggested that this workshop should be considered a very worthwhile investment for CSC and BC Corrections, there may be funding there; although, some members with insight into these organizations suggest that the funding situation for these organizations is very grim right now.

**ACTION ITEM: Megan/Ruth will draft a budget for committee members to consider and evaluate.**

- It may be possible to ask partnering organizations to contribute small amounts (\$1,000 to \$5,000), especially if they have key members who will participate.

F. Date of the Workshop

i. *May 10, 2010?*

- Since the earlier day is Mother's Day, many potential participants may not chose to travel on this day. Suggestion/consensus: We will explore a day during the week (Tuesday, Wednesday or Thursday) to avoid asking delegates to travel on the weekend.

**ACTION ITEM: Megan will explore with the First Nations' Longhouse other potential available dates: May 11, 12, or 13<sup>th</sup>, 2010. We will then consult with the advisory committee via email to confirm a date.**

G. Dates for Future Advisory Meetings

We will continue on the 2<sup>nd</sup> Fridays every month at 11AM PST, January – May 2010. The next meeting is **January 8, 2010**.

*Minutes respectfully submitted by Megan Smith, Collaborating Centre for Prison Health and Education.*