

**The Collaborating Centre for Prison Health and Education**  
**'Addressing the Gaps and Inequities:**  
**Bringing Together Public Health, Communities and Prisons'**

**TERMS OF REFERENCE FOR WORKSHOP PLANNING COMMITTEES**

<b>WORKSHOP IMPLEMENTATION COMMITTEE (WIC)</b>	
Membership:	<ul style="list-style-type: none"> <li>• <i>Ruth Elwood Martin</i>, CCPHE and UBC Department of Family Practice</li> <li>• <i>Megan Smith</i>, CCPHE and UBC Department of Family Practice</li> <li>• <i>Jane Buxton</i>, Epidemiologist, BC Centre for Disease Control</li> <li>• <i>Amanda Elliot</i>, Women in2 Healing</li> <li>• <i>Meena Dawar</i>, Medical Health Officer, Vancouver Coastal Health Authority</li> <li>• <i>Madeleine MacIvor</i>, Associate Director, First Nations House of Learning</li> </ul>
Term of Membership	Until June 2010
Meetings:	Often! <i>Frequency to be decided by Workshop Implementation Committee</i>
Quorum:	<ul style="list-style-type: none"> <li>• Decisions will be made by consensus among persons attending a meeting.</li> <li>• Members unable to attend will send regrets and forward contributions to the agenda and to minutes of previous meetings.</li> </ul>
Mandate:	<ul style="list-style-type: none"> <li>• To implement decisions of Workshop Advisory Committee</li> <li>• To coordinate all aspects of organizing the workshop</li> </ul>
<b>WORKSHOP ADVISORY COMMITTEE (WAC)</b>	
Membership (confirmed):	<ul style="list-style-type: none"> <li>• <i>All members of the Workshop Implementation Committee (WIC)</i></li> <li>• <i>Diane Rethon</i>, Medical Director, BC Corrections</li> <li>• <i>Adriaan de Vries</i>, Director of Advocacy, Prison Outreach at BCPWA (BC Persons with AIDS Society)</li> <li>• <i>Art Gordon</i>, Senior Advisor to the Director General of Mental Health, Corrections Service Canada</li> <li>• <i>Jonathan Slater</i>, Medical Director, TCS Interior Health Authority</li> <li>• <i>Jeff Potts</i>, Manager, Hepatitis C Prevention, Support &amp; Research Unit, Public Health Agency of Canada</li> <li>• <i>Bunmi Fatoye</i>, Regional Medical Officer of Health, Manitoba</li> <li>• <i>Nancy Wrenshall</i>, Corrections Service Canada</li> <li>• <i>Anne Marie Hume</i>, Director General, Public Health, Correctional Service Canada</li> <li>• <i>Doreen Littlejohn</i>, Program Coordinator, Positive Outlook Program, Vancouver Native Health Society</li> <li>• <i>Marcus Lem</i>, Director, Health Protection, First Nations and Inuit Health, British Columbia Region, Health Canada</li> <li>• <i>Debra Gaskell</i>, Regional Director of Health Services, Corrections Service Canada</li> <li>• <i>Seth Clarke</i>, PASAN (Prisoners with HIV/AIDS Support Action Network)</li> <li>• <i>Shannon Waters</i>, Director of Health Surveillance, First Nations and Inuit Health</li> <li>• <i>Christina Yablonski</i>, Women in2 Healing</li> <li>• <i>Glen Flett</i>, LINC (<i>Long-term Inmates Now in the Community</i>)</li> <li>• <i>Terrance Swan</i>, NA,AA</li> <li>• <i>Aimee Thompson</i>, Agency Coordinator, Central Okanagan Elizabeth Fry Society</li> <li>• <i>Craig Jones</i>, Executive Director, the John Howard Society of Canada</li> </ul>

Pending replies:	<ul style="list-style-type: none"> <li>• Richard Elliot, HIV/AIDS Legal network (DR contact)</li> <li>• Alberta corrections (DR contact)</li> </ul>
Term of Membership	Until June 2010
Meetings:	11AM PST , 2 <sup>nd</sup> Friday of each month Jan-June, 2010
Quorum:	<ul style="list-style-type: none"> <li>• Decisions will be made by consensus among persons <b>attending</b> a meeting.</li> <li>• Members unable to attend will send regrets and forward their contributions to the agenda and to the minutes of previous meeting.</li> </ul>
Mandate:	<p>To advise the Workshop Implementation Committee (WIC) on the following:</p> <ul style="list-style-type: none"> <li>• content, vision and themes of the workshop</li> <li>• formation of sub committees as needed</li> <li>• potential funding sources for the workshop</li> <li>• invitees to the workshop</li> </ul> <p>Meeting agendas will be circulated to committee prior to meetings. Minutes circulated after the meeting.</p>